



Status of Directed Resolutions

Future Meeting Item Directed To (or Through)	Date Directed to Return	Item	Date of Request / Deferral	Direction
City Council	Bi-Monthly	Encampment Strategy Reporting	May 14, 2023	Reporting bi-Monthly
City Council	TBD	Human Resources Matter (FOIP Sections 17, 23 and 24)	May 28, 2024 June 25, 2024	Referred to future closed session of Council.
Assets and Infrastructure SPC	TBD	Heavy Industrial Land and Commercial Land	June 11, 2025	City Manager offered to bring a report regarding Councillor Schmidt-Rempel and Mayor Hyggen's request to a future meeting of the Assets and Infrastructure Standing Policy Committee. <i>provide more information about where the City stands with heavy industrial land and commercial land as separate topics, and to provide comparatives of the two topics between Lethbridge and similar-sized communities</i>
Assets and Infrastructure SPC	March 31, 2023 June 15, 2023 October 2023 May 2, 2024 TBD	Indoor Court/Multipurpose Space and Audit Analysis – Joint Use Agreements	December 13, 2022 April 4, 2023 June 15, 2023 May 2, 2024 May 14, 2024	work with the School Divisions to update the existing joint use agreements to better reflect the current operating processes and include updated language and facility lists
Assets and Infrastructure SPC	December 2024	N-44 Environment Lethbridge - Fee for Service (2023-2026 Operating Budget Approval)	November 29, 2022	Administration and Environment Lethbridge to work with the University of Lethbridge to explore a strategic partnership to advance mutual interests and work of both organizations.
Assets and Infrastructure SPC	December 2024	Waste and Recycling Collection Relocation Update	November 8, 2022	Implement Targeted Return to Lane Collection returning 1,702 residents to lane collection in a way that addresses many of the common concerns described by impacted residents; and Administration report with the outcomes of the relocation.
Assets and Infrastructure SPC	Summer 2025	Downtown Bike Lane Usage	May 14, 2024	Administration return to an Assets and Infrastructure Standing Policy Committee meeting in summer 2025 with an update on the downtown bike lane usage
Audit SPC	Q2-2024 July 17, 2024	LPS Technology Line of Credit Policy and	November 28, 2023	Direct Administration to work with LPC/LPS on developing formal policy and procedures for the LPS TLOC process.



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	Q4 2024	Procedures	January 23, 2024 June 11, 2024	Defer the date of return for the LPS Technology Line of Credit Policy and Procedures item from the July 17, 2024 meeting of the Audit Standing Policy Committee to an Audit Standing Policy Committee meeting in Q4 2024
Audit SPC	Q1 2023 May 30, 2023 Q3 2024	Budget Appropriations Unexpended Processes and Procedures	March 22, 2022 November 8, 2022 November 14-16, 2023	Provide a report on examining efficiencies, processes and procedures for the Budget Appropriations Unexpended Reserve to recommend policy updates, if any. Draft the Budget Appropriations Unexpended (BAU) Policy, Process and Procedures and report back for review.
Governance SPC	July 25, 2024 And then Q4 2024	Succession Planning for Council	June 25, 2024	Administration to report to the July Governance Standing Policy Committee meeting with initial materials and policy examples to guide the creation of a 'succession planning policy' for municipal elected officials, for consideration at Council no later than Q4 2024; and such policy consider planning for the occurrence that the Mayor, or any Councillor, should they be unable to carry out their duties, or complete their term of office, either after a by-election is deemed unnecessary or until a by-election can be held; and such policy consider such things as: <ol style="list-style-type: none"> 1. Duties of the remaining councillors; 2. Remuneration; 3. Selection of Mayor, Deputy Mayor, Acting Mayor; and 4. Any other applicable considerations; and a 'transition allowance' for all members of council be considered as either part of this policy, or as a separate policy.
Governance SPC	TBD	Policy CC15 - Attendance at Political Functions	May 25, 2020	Include an amendment to Bylaw 6125 – City Council Code of Conduct.
Governance SPC	June 27, 2024	Climate Adaptation Strategy and Action Plan	June 1, 2023	Proceed with utilizing the following in the strategic direction: <ol style="list-style-type: none"> 1. Vision statement: A thriving, climate resilient community; 2. Guiding principles: Safety, Health, Reliability, Trust, Community Connection, and Equity; Embedded into all City Departments as a basis for further engagement with the community and to inform the



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				development of the Climate Adaptation Strategy and Action Plan with amendments as discussed; and return to the Assets and Infrastructure Standing Policy Committee in 2024 to present the final plan.
Governance SPC	Q3, 2024	Review of Boards, Commissions and Committees	July 11, 2023	<p>City Clerk's Office to conduct a review of the current Boards, Commissions and Committees (BCCs) of the City of Lethbridge, including, but not limited to, the following:</p> <p>A review of:</p> <ul style="list-style-type: none"> mandates to determine if there are any that are complete or outdated, with potential dissolution of adjustment to mandates, respectively, Membership, and Reporting to Council <p>Recommendations on merging BCCs that have similar mandates, to encourage efficiency;</p> <p>Identify if there are any BCCs that would drive operational efficiency and serve the needs of the community better by meeting as an Administrative Committee or operated by Administration, rather than as a Council BCC; and</p> <p>Are there currently any gaps where a priority of the present City Council and Community would be enhanced with a BCC</p> <p>Engagement with all stakeholders</p> <p>Alignment with Council's Strategic Plan and Masterplans</p> <p>Best practices review of comparable municipalities in Canada</p> <p>and report back to the Governance Standing Policy Committee prior to the commencement of the 2024 BCC Recruitment Program.</p>
Governance SPC	October 31, 2023 2024	Term Limitations and Stipends for Council Members on Boards, Commissions and Committees	March 7, 2023 June 22, 2023	<p>Referred to the Governance Standing Policy Committee, for the Committee to determine the relevant BCCs that require a Member of Council, and invite the Committee Chairs for input</p> <p>Governance Standing Policy Committee refer this item to Administration for an examination and review and provide a report back to the Governance Standing Policy Committee in 2024.</p>
Governance SPC	Q3 2024	Reconciliation Lethbridge Advisory Committee – Terms of Reference	March 26 2024	Refer this item to Administration in conjunction with the BCC Review
Governance SPC	May 23, 2024	Civic Culture Plan	June 15, 2023 February 22, 2023 May 23, 2024	Refer feedback on the Civic Culture Plan to Administration to inform Plan development and request Administration return to the Cultural and Social Standing Policy Committee with a complete draft Plan.



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Governance SPC	Cultural and Social Standing Policy Committee	Policy CC50 - Flag Policy	April 15, 2021 =	Policy CC50 – Flag Policy be referred to the Governance Standing Policy Committee for review.
Governance SPC	TBD	Policy CC19 – Distribution of Promotional Items - Suggested Changes and Edits	February 25, 2020	The definition of promotional items should be listed Review if should be an Administration Policy
Governance SPC	TBD	Policy CC18 – Use of Registered City of Lethbridge Crest and Flag - Suggested Changes and Edits	May 25, 2020	Transition to an Administrative Policy
Governance SPC	June 24, 2021 September 17, 2021 November 25, 2021	New Council Policy - New CAO Hiring Policy	April 22, 2021 September 17, 2021	Governance Standing Policy Committee direct the Chief Administrative Officer to bring the Policy back by June 24, 2021. The report and possible amendments to the Draft Policy be forwarded to the November 25, 2021 Governance Standing Policy Committee Meeting.
Governance SPC	November 25, 2021	New Council Policy - Council Post-Employment	September 17, 2021	Council Post-Employment Policy Report be forwarded to the November 25, 2021 Governance Standing Policy Committee Meeting.
Governance SPC	Q4 2024	New Council Policy - Disposition of Vehicles	Feb 27, 2024	Draft a policy regarding the disposition of City assets, by the end of Q4 2024.



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Governance SPC	Q3 2025	New Council Policy - Decorative Crosswalks	April 23, 2024	<p>Prepare a Council Policy regarding the development of Decorative Crosswalks as well as other similar decorative measures, and present to the Governance Standing Policy Committee by Q3 2025, including options such as, but not limited to:</p> <ol style="list-style-type: none"> Criteria with an assessment matrix for approving proposed Decorative Crosswalks and other similar decorative measures; Length of time for a Decorative Crosswalk and other similar decorative measures to be in place; Timing and deadlines; and All costs associated with the development, installation, maintenance, and removal of the Decorative Crosswalk and other decorative measures to be borne by the requesting organization.
Governance SPC	Cultural and Social Standing Policy Committee	Council Policy - Naming Policy	April 15, 2021 =	Conduct a review of naming policies and processes.
Governance SPC	Q1 2024 Q4 2024	Nika Yuko – Renaming of Visitor Centre and Pavilion Tea House	May 18, 2023 February 22, 2024	<p>Review, in coordination with the Sponsorship Policy and the ongoing work related to a review of naming policies and processes, with a report back to the Cultural and Social Standing Policy Committee after the completion of the Japanese Garden Master Plan.</p> <p>Melded into Naming Guidelines, Bylaw and Policy work</p>
Governance SPC	Q4 2024	Transit Citizen and Customer Advisory Committee	November 28, 2023	Draft a Bylaw to move forward with creating a Transit Citizen and Customer Advisory Committee, for review at a Governance Standing Policy Committee.
Governance SPC	TBD	Council Chamber Security Audit	January 23, 2024	Proposed range of options and scope for a potential comprehensive security audit of the first floor of City Hall.
Governance	Q1 2024	Parks Master Plan	June 1, 2021	Refer feedback on the Parks Master Plan received, as part of CIP Project D-48, to Administration to inform Plan



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SPC			2022-2031 CIP June 1, 2023	development and request Administration return with a complete draft Master Plan;
Governance SPC	July 25, 2024	Nikka Yuko Japanese Garden Master Plan	June 1, 2021 2022-2031 CIP	Direction from CIP 2022-2031
Governance SPC	Q4 2024	Non-Profit Affordable Housing Tax Rebate Grant Program	April 9, 2024	Return to a meeting, following planned engagements with key stakeholders, to present a final draft program framework for a Non-Profit Affordable Housing Tax Rebate Grant Program, with associated City Council Policy for consideration.
Governance SPC	Spring 2025	Snow and Ice – Service Level Review	June 21, 2022	Report back about operating budget and resource impacts.
Governance SPC	Spring 2025	Street Sweeping – Service Level Review	June 21, 2022	Monitor the new service levels resulting from the 2020 budget reduction initiative and report back in the spring of 2025 about operating budget and resource impacts.
Governance SPC	TBD	Council Code of Conduct Bylaw Review	November 14, 2023	Conduct a review of the Council Code of Conduct Bylaw 6125 providing a report and recommendations to City Council
Governance SPC	TBD (when Police Act is proclaimed)	Amendments to Lethbridge Police Commission Bylaw - Bylaw 5969	March 23, 2023	Amendments from the Police Commission to be included in conjunction with the future review of the Police Commission Bylaw coming out of Amendments to the Police Act when proclaimed.
Governance SPC	Q4 2023 Q1 2024	CC-49 - Housing Accelerator Fund (HAF) Competitive Grant Application	May 30, 2023 November 28, 2023	Pause intakes for the Affordable and Social Housing Capital Grant and return with strategic amendments to Policy CC49: Affordable and Social Housing Capital Project Grant. NOTE: Was denied, if new intake will resubmit. Regardless, an update will come by end of Council's term.
Governance SPC	2023	Lethbridge Airport Governance	August 10, 2021	Manage as a City Department with Current Management and Contract Services Unchanged until the key triggers as outlined in the business plan of the two consecutive years of \$500,000 net operating margin and 150,000 annual passengers are achieved; and This Governance structure be reviewed every 2 years. NOTE: Airport Master Plan coming in near future.
Governance SPC	TBD	KPMG EDL	February 15,	Administration to work with EDL and Tourism.



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		Recommendations	2023	
Governance SPC	July 2024	Physician Recruitment	May 14, 2024	Report back on refreshed marketing campaign, updated plan and partnerships.
Governance SPC	TBD	Post-Secondary Graduate Retention	May 14, 2024	Mayor to invite representatives from Lethbridge College, Red Crow Community College, and University of Lethbridge to brief the committee on retention rates among graduates and their respective and/or collective efforts to support greater retention of graduates in our community; and provide recommendations on how the City of Lethbridge could support these efforts.
Governance SPC		Org Structure of Mayor and Council's Offices	November 29, 2022	Economic Standing Policy Committee request the Governance Standing Policy Committee conduct a review of the organizational structure and staffing model of the Mayor and Council Office's, including a report on potential organizational options and funding sources, with a report back at a future date.
Governance SPC		Election Signs within Road Right of Ways (OBM)	March 21, 2023	Referred to Governance Standing Policy Committee
Governance SPC	2025	New Council Policy - Civic Arts	June 11, 2024	Administration to develop a Civic Arts Policy to return to the Governance Standing Policy Committee in 2025
Governance SPC	2025	New Council Policy - Cultural Heritage	June 11, 2024	Administration to develop a Cultural Heritage Policy to return to the Governance Standing Policy Committee in 2025
Safety and Social SPC	Semi-annual Updates	Shelter Development Strategy Update	April 9, 2024	Provide semi-annual updates
Safety and Social SPC	Q2 2024	Childcare Needs Assessment	October 31, 2023	Complete a childcare needs assessment for the City of Lethbridge, which shall encompass in-depth background research, thorough analysis and benchmarking of the current childcare landscape; key stakeholder engagement; and the formulation of recommendations to address challenges related to increasing the number of childcare spaces within the City; and Approve the allocation of up to \$25,000 from Council Contingencies to fund consulting resources to support the development of the outlined childcare needs assessment.
Safety and Social SPC	Q2 2024	Infrastructure Canada's Reaching Home Strategy	March 26, 2024	Present a proposed plan for funding allocations in years 2025-2028
Safety and Social SPC	Q3 2024	Animal Bylaw Review	October 31, 2023	Provide an amalgamated draft Animal Control Bylaw with modernization to repeal and replace Dog Control Bylaw 5235, Wild and Domestic Animal Control Bylaw 3383, Pigeon Bylaw 2609 and include draft provisions for the regulation of cats by Q3 2024.
Economic and	TBD	Bowman Building	February 7,	Proceed with confidential direction.



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Finance SPC			2023 March 15, 2023 July 25, 2023	
Economic and Finance SPC	Q3 2024	Development Incentive Program	October 3, 2023	Draft a report that includes a program with a comprehensive, fair, consistent, and broad approach of all incentives for new development or businesses, as well as revitalization, redevelopment or expansion of existing development or businesses in the City of Lethbridge designed to provide a long-term benefit to the community by creating economic stimulus and support investment; and
Economic and Finance SPC	Monthly	Development Incentive Program	October 3, 2023	Provide regular updates and check-ins on the status and progress of the Development Incentive Program up until Q3 2024, when the final Development Incentive Program is presented for consideration.
Economic and Finance SPC	Q3 2024	Industrial Municipal Tax Incentive (CC64): Application Review	April 11, 2024 April 23, 2024	Pause new applications to Policy CC-64 and include a review and update, or replacement of the policy in the work associated with the Development Incentives OBM that was passed by resolution at the October 3, 2023 regular meeting of Council (above)
Economic and Finance SPC	Q4 2024	Transit Review	November 14, 2023	Proceed with the confidential direction
Economic and Finance SPC	Monthly	Lethbridge and District Exhibition Monthly Financial Reporting	March 12, 2024	A submission of the Lethbridge and District Exhibition monthly operating report be provided by Lethbridge & District Exhibition indicating the Revenues and Expenses of the operations starting with the month ended February 2024 and continuing for each month thereafter
Economic and Finance SPC	May 9, 2024 July 11, 2024	Land Use Bylaw Renewal Phase Two Public Engagement Plan	April 11, 2024	The Governance Standing Policy Committee refer Land Use Bylaw Renewal Phase Two Public Engagement Plan to the May 7, 2024 Economic and Finance Standing Policy Committee meeting, who later referred to July 11 meeting.
Economic and Finance SPC	May 7, 2024	2027-2030 Capital & Operating Budget Update	April 11, 2024	Additional resource requirements and any initiatives or projects between November 2025 and December 2026 that will be needed to be deferred until 2027
Economic and Finance SPC	June 13, 2024	Affordable and Social Housing Capital Funding Request - Lethbridge	May 28, 2024	Brought forward May 7 motion to be heard June 13. Include opportunity for LHA reps and Public to speak to item.



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		Housing Authority		
Economic and Finance SPC	July 11, 2024	Council Action Plan Update	May 7, 2024	provide a listing of the action items that were completed, cancelled, or renamed from what is remaining on the current action plan list.
Economic and Finance SPC	July 11, 2024	Customer Parking at City Hall	May 28, 2024	report outlining the feasibility, costs, benefits and control mechanisms to implement a free 15-minute ongoing grace period for parking stalls at the front of City Hall, located on the South side of 4th Avenue between Stafford Drive and 11th Street. Include number of parking stalls out front City Hall, and potential signage options for the front.
Economic and Finance SPC	November Budget Review	CultureLINK (<i>in coordination with Transit Master Plan and Culture Master Plan</i>)	March 7, 2023 November 14, 2023	Galt Board of Directors to develop options and costs associated with development of a transportation system between the Museum and Fort. Refer this item to Administration to be reviewed in conjunction with the Culture Master Plan and the Transit Master Plan that will be forthcoming in 2024.
Economic and Finance SPC	November Budget Review	Indoor Recreational Opportunities	May 30, 2023	Explore the feasibility of repurposing the pavilions for recreational multipurpose opportunities,
Economic and Finance SPC	November Budget Review	Alberta Health Services	March 26, 2024	Direct Fire & EMS to present in Q2 of 2024 their initiatives to support EMS operations over the approved contract term of 2.5 years.
Economic and Finance SPC	November Budget Review	Non-Profit Affordable Housing Tax Rebate Grant Program	April 9, 2024	Following planned engagements with key stakeholders, by the end of 2024, with funding options and recommendations for a Non-Profit Affordable Housing Tax Rebate Grant Program for consideration.
Economic and Finance SPC	Regular Updates and November Budget Review	Lethbridge & District Exhibition - Phase 1 - 3rd Party Review of Exhibition	December 19, 2023 January 23, 2024	Authorize the City Manager to retain and work with an independent Third-Party to obtain the information necessary to evaluate and provide recommendations on the strategic and operational planning as well as the financial decision-making of the Lethbridge & District Exhibition to support their ongoing success. The review will also provide an economic feasibility assessment of the Exhibition to determine its short-term (2024), mid-term (2025-2027) and long-term financial sustainability (2028-2034). This will include comparator business models that are similar to the Lethbridge & District Exhibition and scenario analysis for the future state of Lethbridge & District Exhibition analyzing a range of existing operating initiatives as well as possible future opportunities and models. Analysis of past LDE business model and its impact on the current situation. The selection of a consultant will be jointly considered by City Administration and Lethbridge & District Exhibition. Funding of up to \$300,000 will be funded from the existing 2023-2026 Operating Budget in accordance with Financial Services Policy – FS1, as per the delegation to the City Manager in Bylaw 6099 – The City Manager Bylaw. Administration to report on the status of the Third-Party Review with regular updates to the Economic and Finance Standing Policy Committee



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Economic and Finance SPC	November Budget Review	C-10 – City Wide Sponsorship Program	November 29, 2022	Report back on the success of the program in 2024.
Economic and Finance SPC	November Budget Review	N-31 Indigenous Programming (Four Year Pilot Project) - Galt	November 29, 2022	To support the work of the Indigenous Curator, Community Programmer and School Programming staff in developing Indigenous content for in-person and online programs and exhibits that reflect a sense of place and belonging and expand cultural knowledge capacity of community members, with the funding allocated conditionally in 2025 and 2026 upon the completion of a review and report back on the program in 2024.
Economic and Finance SPC	November Budget Review	2026 Capital Improvement Program (CIP) Project Recommendations	July 5, 2022	Bring a CIP funding update when the Local Government Fiscal Framework (LGFF) allocation is determined by the Government of Alberta.
Economic and Finance SPC	November Budget Review	N-15 Parkland Growth & Capacity Impacts (2023-2026 Operating Budget Approval)	November 29, 2022	Funding for 2025 and 2026 to be contingent upon a review and report back to Council after 2023 and 2024.
Economic and Finance SPC	November Budget Review	Housing Accelerator Annual Updates	November 28, 2023	Report on the status of Housing Accelerator Fund Initiatives on an annual basis
Economic and Finance SPC	November Budget Review	Rocky Mountain Turf Club – Reconciliation Indian Relay Alberta Association: Spirit of the Horse	March 12, 2024	The Rocky Mountain Turf Club Request re: Reconciliation Indian Relay Alberta Association: Spirit of the Horse be referred to the Annual Operating Budget Review in November.
Economic and Finance SPC	November Budget Review	Value for Service Report on Chinook Arch Regional Library System	April 11, 2024	Referred to the Annual Operating Budget Review in November.
Economic and Finance SPC	November Budget Review	Chinook Arch Library System Cost Benefit	April 11, 2024	Referred to the Annual Operating Budget Review in November.
Economic and Finance SPC	November Budget Review	Indigenous Curator Funding Update (N-32 Indigenous Curator (Four Year Pilot Project) (2023-026 Operating Budget) Galt	November 29, 2022	Funding allocated conditionally in 2025 and 2026 upon the completion of a review and report back on the program in 2024
City Council	Q2 2026	Social Uses Considerations Incorporated into New	February 27, 2024	Refer First Reading of the proposed Phase 1 amendments to Land Use Bylaw 6300 to Administration for incorporation into the new proposed Land Use Bylaw, to be presented for Council's consideration by Q2 2026 or



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		Land Use Bylaw		as soon as possible, thereafter.
Assets and Infrastructure SPC	Summer 2026	Downtown Bike Lane Usage	May 14, 2024	Administration to return to an Assets and Infrastructure Standing Policy Committee meeting in summer 2026 with a report on the downtown bike lane usage, safety, and other issues encountered and any modifications to address issues
Economic and Finance SPC	2027-2030 Operating Budget Discussion	Transit Review	November 14, 2023	Refer budget initiative C-7.2 Lethbridge Transit Fare Decrease and N-25 Addressing Increased Access-A-Ride Demand to Administration to bring forward to the 2027-2030 Operating Budget deliberations; and Review possible fare structure changes to bring forward for the 2027-2030 Operating Budget deliberations;

As of June 28, 2024