



CITY OF
Lethbridge

**CITY COUNCIL INQUIRY AND
ADMINISTRATIVE RESPONSE**

Submitted By: Belinda Crowson

Date Submitted: February 24, 2026

Subject: Compliance with Access to Information Act (ATIA) and Protection of Privacy Act (POPA)

Respondent: Andrea Knecht, Records & Informaiton Manager

Meeting Date: March 10, 2026

Council Inquiry:	<p>On 11 June 2025, the Freedom of Information and Protection of Privacy Act (FOIP) was replaced by two separate pieces of legislation: The Access to Information Act (ATIA) and the Protection of Privacy Act (POPA).</p> <p>A one-year grace period was given to allow municipal bodies, such as the City of Lethbridge, to update our privacy practices to comply with the new acts. Are we on track to be compliant with the new Acts by 11 June 2026?</p> <p>As I understand it, ensuring we are compliant may require new training, reviewing contracts, auditing data collection practices, ensuring downloadable (and other) documents are updated, and more. Will all of this be done by June 2026?</p>
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Administrative Response:	<p>The City is currently compliant with the transitional provisions of the Access to Information Act (ATIA). We are also on track to meet the June 11, 2026 deadline established by the transitional provision in the Protection of Privacy Act (POPA) that requires the creation of a Privacy Management Plan (PMP).</p> <p>The City is in a strong position for the June 11, 2026 deadline, largely because our day-to-day operations already align with many of the new requirements. Currently, we are focusing on developing the new required administrative policies and codifying existing practice into written policies and procedures. Policy development work is being sequenced in a risk based manner to ensure completion within the</p>
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implementation period. It is anticipated that a small number of the supporting procedures and guidelines may receive final approval after June due to capacity constraints. Given that the policy development plan accounts for these constraints, builds on strong existing practices, and prioritizes work, the required components will be in place and no compliance risk is anticipated

Resource: Practice Note – Transitional – FOIP Act to ATIA and POPA <https://oipc.ab.ca/resource/practice-note-transitional-foip-to-atia-popa/>