



| Number | Future Meeting Item Directed To (or Through) | Date Directed to Return | Item | Date of Request / Deferral | Direction |
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| 1. | City Council | December 16, 2025 | City of Lethbridge Employee Staffing Statistics | December 2, 2025 | Administration to provide, no later than December 16, 2025, the number of employees working for the City of Lethbridge, for two reference points in time to allow for comparison, November 1, 2024, and November 1, 2025, categorized by the following criteria: 1. Employment Type: A. Permanent Full-time employees B. Non-permanent Employees, to include seasonal, casual and term employees 2. Departmental Breakdown: a. Number of employees in each department, classified by the employment types listed above |
| 2. | City Council | Q2 2026 | Social Uses Considerations Incorporated into New Land Use Bylaw | February 27, 2024 | Refer First Reading of the proposed Phase 1 amendments to Land Use Bylaw 6300 to Administration for incorporation into the new proposed Land Use Bylaw, to be presented for Council's consideration by Q2 2026 or as soon as possible, thereafter. |
| 3. | Assets and Infrastructure SPC | Summer 2026 | Downtown Bike Lane Usage | May 14, 2024 | Administration to return to an Assets and Infrastructure Standing Policy Committee meeting in summer 2026 with a report on the downtown bike lane usage, safety, and other issues encountered and any modifications to address issues |
| 4. | Governance SPC | TBD Q3 2025 November 27, 2025 | Council Policy - Naming Policy | April 15, 2021 – June 10, 2025 September 16, 2025 | Conduct a review of naming policies and processes. Council defer the date of return for the Council Policy - Naming Policy to a Governance Standing Policy Committee meeting in Q3 2025 defer the date of return for the Council Policy – Naming Policy to the November 27, 2025 meet of the Governance Standing Policy Committee from Q3 2025 |
| 5. | Governance SPC | Q1 2024 Q4 2024 Q1 2025 Q3 2025 November 27, 2025 | Nika Yuko – Renaming of Visitor Centre and Pavilion Tea House | May 18, 2023 February 22, 2024 January 21, 2025 June 10, 2025 September 16, 2025 | Review, in coordination with the Sponsorship Policy and the ongoing work related to a review of naming policies and processes, with a report back to the Cultural and Social Standing Policy Committee after the completion of the Japanese Garden Master Plan. Melded into Naming Guidelines, Bylaw and Policy work (report spoke about later 2024) Council defer the date of return for the Council Policy- Naming Policy and the Nikka Yuko – renaming of Visitor Centre and Pavilion Tea House from Q4 2024, to Q1 2025 through the Governance Standing Policy Committee Council defer the date of return for the Council Policy- Naming Policy and the Nikka Yuko – renaming of Visitor Centre and Pavilion Tea House to a Governance Standing Policy Committee meeting in Q3 2025 Defer the date of return for the Nikka Yuko Renaming to the November 27, 2025 meet of the Governance Standing Policy Committee from Q3 2025 |
| 6. | Governance SPC | Q4 2025 February 26, 2026 | Bylaw 4890 – Galt Museum and Archives Bylaw | July 15, 2025 December 2, 2025 | direct Administration to prepare amendments to Bylaw 4890 (Galt Museum and Archives Bylaw), as noted in Option 1 of the Closed report Council defer the date of return for Bylaw 4890 – Galt Museum and Archives Bylaw to the February 26, 2026 Governance Standing Policy Committee meeting from Q4 2025 |
| 7. | Governance SPC | 2025 Q1 2026 | New Council Policy - Civic Arts Policy | June 11, 2024 December 2, 2025 | Administration to develop a Civic Arts Policy to return to the Governance Standing Policy Committee in 2025 Council defer the date of return of the New Council Policy – Civic Arts Policy to a Q1 2026 Governance Standing Policy Committee meeting from 2025 |
| 8. | Governance SPC | 2025 Q1 2026 | New Council Policy - Cultural Heritage Policy | June 11, 2024 | Administration to develop a Cultural Heritage Policy to return to the Governance Standing Policy Committee in 2025 |



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| | | | | December 2, 2025 | Council defer the date of return of the New Council Policy – Cultural Heritage Policy to a Q1 2026 Governance Standing Policy Committee meeting from 2025 |
| 9. | Governance SPC | TBD | 2026 Council Strategic Planning | July 15, 2025 | direct Administration to begin the planning and organizing of strategic planning for Council for Q1 2026, and include potential options for locations and processes for these sessions. |
| 10. | Governance SPC | Q1 2026 | New Council Policy - Service Level Policy | September 16, 2025 | City Council refer a discussion on a Service Level Policy to the Governance Standing Policy Committee by end of Q1 2026. |
| 11. | Governance SPC | Q1 2026 | Policy CC80 – Decorative Crosswalks | September 16, 2025 | Policy CC80 – Decorative Crosswalk be reviewed either immediately after the completion of the City of Edmonton Crosswalk Study, or by the end of Q1 2026, whichever is earliest. |
| 12. | Governance SPC | Spring 2026 | Snow and Ice – Service Level Review | June 10, 2025 | proceed with Option 1 on a trial basis for the 2025/2026 winter season, and report back on the results of the four-year trial of Snow and Ice Control Services Level Changes at a Governance Standing Policy Committee in spring of 2026. |
| 13. | Governance SPC | Q4 2026 | New Council Policy - New CAO Hiring Policy | September 16, 2025 | Administration to: <ol style="list-style-type: none"> 1. Prepare a Chief Administrative Officer Hiring Policy as in Attachment 5, including information regarding an interim Chief Administrative Officer, 2. Prepare amendments to Bylaw 6250 Procedure Bylaw, as proposed in the attached report regarding the mandate of the Governance Standing Policy Committee, and 3. Return to a Governance Standing Policy Committee by Q4 2026. |
| 14. | Econ & Finance SPC | Q1 2026 | Non-Profit Affordable Housing Tax Rebate Grant Program | April 9, 2024 October 10, 2024 | Following planned engagements with key stakeholders, by the end of 2024, with funding options and recommendations for a Non-Profit Affordable Housing Tax Rebate Grant Program for consideration. BE IT RESOLVED THAT the Economic and Finance Standing Policy Committee recommend that City Council: <ol style="list-style-type: none"> 1. Direct Administration to return to an Economic and Finance SPC in Q1 2026, or earlier, following implementation of the Government of Alberta’s Bill 20: Municipal Affairs Statute Act, 2024 with an overview of its impact on a municipal tax rebate program, and funding options for Council consideration; and Utilize the drafted program guiding principles, as provided in Attachment 1, to evaluate any requests for funding in lieu of 2024 property taxes for affordable housing, should they arise. |
| 15. | Economic and Finance SPC | Q1 2026 | Long-Term Financial Sustainability Framework | June 10, 2025 | Administration to develop a Long-Term Financial Sustainability Framework to formalize the longstanding financial principles and practices that guide the organization in making financial decisions that ensure its long-term financial sustainability while allowing for flexibility for future Councils to achieve their strategic vision; and Administration present the new Long-Term Financial Sustainability Framework to Economic & Finance Standing Policy Committee for consideration by the end of Q1 2026. |
| 16. | Economic and Finance SPC | September 11, 2025 Q1 2026 | Tax and Assessment notice options | March 25, 2025 September 16, 2025 | Council refer to Administration the Tax and Assessment Notices Report to return to an Economic and Finance Standing Policy Committee Meeting, no later than the end of Q1 2026, for a decision incorporating the information the Committee provided Administration at today’s meeting |
| 17. | Economic and Finance SPC | Q1 2026 | KPMG EDL Recommendations/ Fee-for-Service Cost Benefit Analysis (EDL and Tourism Lethbridge) | February 15, 2023 July 23, 2024 October 10, 2024 | Administration to with EDL and Tourism. Administration to return to the October 10th, 2024 meeting of the Economic & Finance Standing Policy Committee with a report considering the KPMG Report recommendations for Economic Development Lethbridge discussed at the July 23rd, 2024 meeting of City Council and the information requested above. BE IT RESOLVED THAT the Economic and Finance Standing Policy Committee recommend that Council direct Administration to conduct and complete the reviews for Economic Development Lethbridge and Tourism Lethbridge, as outlined within the attached Draft Fee for Service Cost Benefit Analysis Review Plans: <ul style="list-style-type: none"> • Economic Development Lethbridge Fee For Service Cost Benefit Review Plan (Attachment 1) |



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| | | | | | <ul style="list-style-type: none"> Tourism Lethbridge Fee For Service Cost Benefit Review Plan (Attachment 4) <p>and return to Council, through an Economic and Finance Standing Policy Committee, with the findings no later than Q1 of 2026.</p> |
| 18. | Econ & Finance SPC | Q1 2025 Q2 2025 September 11, 2025 Q2 2026 | Policies and Procedures – Outcome of LDE 3 rd Party Review | December 10, 2024 December 12, 2024 March 11, 2025 June 10, 2025 September 16, 2025 | <p>Administration develop a recommended implementation plan and schedule for these policy and procedure amendments for consideration by the Economic & Finance Standing Policy Committee before the end of Q1 2025.</p> <p>defer the date of return for the Policies and Procedures – Outcomes of LDE 3rd Party Review from Q1 2025 to a Q2 2025 meeting of Economic and Finance Standing Policy Committee</p> <p>Council defer the date of return for the Policies and Procedures – Outcomes of LDE 3rd Party Review from Q2 2025 to the September 11, 2025 meeting of the Economic and Finance Standing Policy Committee.</p> <p>defer the date of return for the Policies and Procedures – Outcome of LDE 3rd Party Review to an Economic and Finance Standing Policy Committee meeting at the end of Q2 2026</p> |
| 19. | Economic and Finance SPC | Q2 2026 | Surplus City Owned Property | September 16, 2025 | <p>Administration to:</p> <ol style="list-style-type: none"> Complete additional due diligence for the nine properties listed on slide 5 of confidential Attachment 3 and return to Council in Q2 2026 with a status update |
| 20. | Economic and Finance SPC | Q3 2026 | City's Economic Development Strategy | June 24, 2025 | <p>Direct Administration to incorporate the outcomes from the workshop into the update to the City's Economic Development Strategy and return to a future 2026 public Economic Standing Policy Committee by Q3 2026; and</p> <p>Host a community stakeholders workshop and undertake a community stakeholder survey</p> |
| 21. | Economic and Finance SPC | November 2026 <i>(18 months from May 27, 2025)</i> | Business Development, Expansion, & Retention Incentive Program | May 27, 2025 | return to the Economic and Finance Standing Policy Committee within 18 months of the implementation of this program with any results and potential recommendations for their consideration. |
| 22. | Economic and Finance SPC | 2027-2031 Operating Budget Review | Transit Review | November 14, 2023 | <p>Refer budget initiative C-7.2 Lethbridge Transit Fare Decrease and N-25 Addressing Increased Access-A-Ride Demand to Administration to bring forward to the 2027-2030 Operating Budget deliberations; and</p> <p>Review possible fare structure changes to bring forward for the 2027-2030 Operating Budget deliberations;</p> |
| 23. | Economic and Finance SPC | 2027-2031 Operating Budget Review | New Council Policy - Pay As You Go | | bring forward a Pay As You Go initiatives requiring Operating Budget changes to be submitted to future Operating Budget deliberations. |
| 24. | Economic and Finance SPC | Q2 2027 | Review of Fees and Charges | December 2, 2025 | Administration provide a report to Economic & Finance SPC by Q2 2027 detailing a rationale for each fee, benchmarking against comparable municipalities, and recommendations for adjustment or elimination where appropriate to be considered as part of the 2028-2031 Operating Budget deliberations, as well as a timeline for this to occur in the future, and a listing of user fees, charges and rate structures are summarized and published in one convenient location or document. |



| REGULAR REPORTING | | | | | |
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| | City Council | Semi-Annually | City of Lethbridge Employee Staffing Statistics | December 2, 2025 | <p>following criteria:</p> <ul style="list-style-type: none"> 1. Employment Type: <ul style="list-style-type: none"> a. Permanent Full-time employees b. Non-permanent Employees, to include seasonal, casual and term employees 2. Departmental Breakdown: <ul style="list-style-type: none"> a. Number of employees in each department, classified by the employment types listed above <p>Administration to provide reporting on the benchmark information above, semi-annually, until the end of this Council term, to support ongoing monitoring of workforce composition and departmental staffing levels over time, and that the reporting period as well as any relevant definitions or classifications used to distinguish between full-time, part-time, and term positions, are included.</p> |
| | Safety and Social SPC | Quarterly | Encampment Strategy Reporting | July 15, 2025 | Reporting quarterly |
| | Safety and Social SPC | Three Times a Year | Inter-City Forum on Social Policy | February 11, 2025 | Council appointee to the ICFSP report back to the Safety and Social Standing Policy Committee three times per year. |
| | Safety and Social SPC | Regularly | Chinook Arch Regional Library System | December 10-12, 2024 | Safety and Social Standing Policy Committee to receive regular reports and communications from the Chinook Arch Regional Library System (CARLS) board member |
| | Economic and Finance SPC | Monthly | EventCo Monthly Operating Report | September 16, 2025 | <p>Require EventCo to submit to City Council through the Economic & Finance SPC the following:</p> <ul style="list-style-type: none"> 1. EventCo Monthly Operating Report commencing with the financial month end of October 31, 2025 and continuing for each month thereafter |
| | Economic and Finance SPC | Annually | EventCo Annual Audited Financial Statements | September 16, 2025 | <p>Require EventCo to submit to City Council through the Economic & Finance SPC the following:</p> <ul style="list-style-type: none"> 2. EventCo Annual Audited Financial Statements submission will begin for the 2025 fiscal year |

As of December 8, 2025 - RW